

LEONARD, STREET AND DEINARD FOUNDATION GUIDELINES

Leonard, Street and Deinard has a historic and longstanding commitment to community service. Since the firm's founding in 1922, the firm's pride in legal excellence, its dedication to personal client service, and its standards of community and civic involvement remain fundamental to the firm and its practice.

In addition to providing pro bono legal services and participating in community service and outreach programs, the firm extends financial support to more than 100 nonprofit organizations through the Leonard, Street and Deinard Foundation.

The following guidelines are intended to provide nonprofit organizations with the information needed to submit a request for funding.

The Leonard, Street and Deinard Foundation makes contributions in three primary categories:

1. Major legal organizations: Grants are awarded to worthy causes directly related to the practice of law, including law schools, bar associations, legal aid to the poor, improvement of the administration of justice, and to organizations which support minority lawyers.
2. Major charitable and cultural institutions which are generally recognized as such in the communities in which we have offices. Included in this category is an annual contribution to the United Way. Organizations that are part of the United Way funding system are considered funded through our United Way contribution; additional requests directly from those organizations are not considered.
3. Nonprofit organizations on which our attorneys serve as directors or officers.

Our Foundation provides general operating support for established nonprofit 501(c)(3) organizations that are good citizens of the communities in which we operate and make a positive and significant impact on diverse populations within that community. We generally do not fund capital campaigns, but such requests may be considered on a case-by-case basis.

We do not support fund-raising events, competitions, clubs, individuals, government agencies, "personal" charities, political campaigns, religious programs, fraternal organizations, athletic groups or schools.

Our Foundation operates on a calendar year basis. Requests for contributions should be made no later than December 1 for the following year. Grant requests are evaluated and selected in January of each year. Grant requests should include the following information:

- A letter or brief proposal describing the request, including background information on the organization, dollar amount of the request and how the monies will be used (e.g., general operating support, special program support, etc.)

- Background information on the organization, including an annual report, if published, or recent newsletter
- Current budget and the most recent audited financial statement
- List of contributors
- List of the board of directors and their professional affiliations, and current staff
- Copy of the IRS 501(c)(3) determination letter
- If appropriate, names of Leonard, Street and Deinard attorneys involved in the organization and their role/title

Foundation requests should be sent to:

Steven Brandl
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